**Joint international PhD agreement**

Considering the Order of May 25, 2016, as amended, setting the national framework for training and the procedures leading to the award of the national thesis diploma, and in particular Title III, Articles 20 to 23.

Considering the Law n°2018-166 of March 8, 2018 relating to the orientation and success of students and more particularly article 12,

This present agreement is established for the joint supervision of the PhD thesis of:

NAME: xxxxx

SURNAME: xxxxx

Date of birth: xxxxx

Address: xxxxx

Thesis title: xxxxx

Designed in the following as PhD student

**Between**

**The Université de Poitiers**,

located at : 15 Rue de l’hôtel Dieu – TSA 71117- 86073 Poitiers Cedex 9 France,

represented by : Présidente Mme Virginie LAVAL,

designed in the following as UP,

And

**The University of xxxxx**

located at: xxxxx

represented by: xxxxx

designed in the following as xxxxx,

In accordance with the following,

**Article 1. PhD Supervision**

The PhD thesis is monitored under co-supervision on both Universities. Co-supervisors are committed to fully exercise jointly their function with the PhD student.

* For UP

Name: xxxxx

Surname: xxxxx

Laboratory: xxxxx

Email: xxxxx

* For xxxxx

Name: xxxxx

Surname: xxxxx

Laboratory: xxxxx

Email: xxxxx

**Article 2. Registration**

The duration of the reference of the PhD thesis is three years. Accordingly, a waiver may be granted for registration beyond a period of three years. The co-supervision thus remains valid except for the financial scholarships and other funding that students have been awarded for three years.

For the **University of Poitiers**, registration is renewed each year by the head of the institution on a proposal from the director of the doctoral school after advice from the thesis supervisor and the individual follow-up committee (CSI) of the doctoral student.

Registration as a PhD student in both contracting Universities is mandatory for each year, during the three years. The student must renew their registration in each institution, regardless of the terms of tuition fee payments. Provided that students provide proof of payment fees at the other establishment, the student will be exempt from registration fees at the other. It is however mandatory that the registration fees are paid at least for one year at each University.

|  |  |
| --- | --- |
| **Payment of fees at UP** | **Payment of fees at xxxx** |
| Year 1 [ ]  | Year 1 [ ]  |
| Year 2 [ ]  | Year 2 [ ]  |
| Year 3 [ ]  | Year 3 [ ]  |

*Check applicable box(es)*

Additionally, since the academic year 2018/2019, every PhD student must pay in France the Contribution de Vie Étudiante et de Campus (CVEC) at each registration. (art.12 loi n°2018-166 of March 8th, 2018). This contribution allows to develop the services of the university establishments regarding health, social support sports and cultural practice, the reception of the students and the support for the associative initiatives.

Coordinates of the administrative services in charge of registration

* At UP

Administrative Service : École doctorale MIMME

Name of reference contact: M. Christophe Coupeau

Tel. : (33)549496800

E-mail : ed.mimme.up@univ-poitiers.fr

* At xxxx

Administrative Service: xxxx

Name of reference contact: xxxx

Tel.: xxxx

E-mail: xxxx

**Article 3. Working program in both Universities**

The PhD student will conduct his research activities in accordance with the following periods at both Universities:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Year 1 | Year 2 | Year 3 |
|  | S1 | S2 | S1 | S2 | S1 | S2 |
| UP |   |   |   |   |   |   |
| xxx |   |   |   |   |   |   |

*Indicate by* X *when the venue of the PhD student in each University. If any, specify the alternating periods by months.*

**Article 4. Financial supports**

During the 3 involved years, the PhD student will receive the following benefits, if any:

* From UP

Financial supports: xxxx

Accommodation: xxxx

* From USTC

Financial supports: xxxx

Accommodation: xxxx

**Article 5. Coverage and Liability**

During the PhD thesis, the PhD student must have coverage (health, accident, and liability) valid for the duration of the stay in both countries.

The PhD student is certified to have insurance coverage, which covers all accidents, thus meaning that the doctoral student is not at risk for any personal or civil liabilities. The Universities are not responsible for any liabilities.

The student must provide proof of insurance coverage and civil liability insurance under penalty of nullity of this agreement.

**Article 6. Doctoral training**

The PhD student will have to follow the following trainings organized by the doctoral school ED MIMME at UP ([ED MIMME -EN](https://mimme.ed.univ-poitiers.fr/en/home-page-mimme-doctoral-school/)) and the equivalent structure at xxxx:

* At UP

- 45 hours (during the 3 years) of scientific courses and soft skills,

- Attend to the JDD (Journées des doctorants) every year,

- Course on “Ethics and Scientific Integrity” at the first year,

* At xxxx

- xxxx

- …

**Article 7. Terms and conditions for thesis defense**

Permission to defend the PhD thesis, appointment of the reviewers, composition of the Jury and appointment of their president will be as follows:

The PhD thesis will be defended only one time at the University of xxxx.

When the language is not French, the manuscript must be supplemented by a substantial abstract in French, in accordance with the MIMME ED internal regulations.

Supplementary costs related to the organization of the defence in the above country will be supported as follows: xxxxxx

The thesis will be written in English, and the language of defense will be English.

The work presented by the PhD student will be examined by at least two reviewers that are knowledgeable in the research realm. These two reviewers must be outside the doctoral or equivalent bodies and institutions of the candidate and must be appointed jointly by the two Universities. They have to send their reports and defence agreement at least two weeks before the defence at both Universities.

The Jury is composed of a balance of members from each University, each appointed jointly by the contracting Universities. The members of the Jury is ranging from 4 to 8. The Jury must (at least 50%) include members from outside of the two Universities. Both supervisors may be members of the Jury but cannot be a part in the final decision to award PhD.

The appointment of jury members of the jury must be approved by both institutions.

Jury members must choose amongst themselves a chairman, who must be a professor or equivalent.

**Article 8**. **PhD award**

The defence report created by the president of the jury will be unique and countersigned by the Committee. Following the thesis defence, and proposal acceptance by the jury, the contracted universities will deliver the doctoral degree conferred jointly.

The doctoral diplomas must indicate the speciality or discipline, the title of the thesis, or the title of the principle works presented, mention the international co-supervision, the names of the universities concerned, the names and titles of the jury members, as well as the date of the defence.

The major / specialities of Phd will be:

* At University of Poitiers: XXX
* At XXX: XXX

**Article 9. Thesis Protection: Subject, Filing, Reporting and Printing**

The conditions governing protection of the subject, filing, reporting, and copying of the thesis must comply with the procedures specific to each university.

Both parties retain ownership of the results obtained in this thesis and the results prior to the present convention. The present convention does not entail any transfer of ownership. Both parties are entitled to oversee management results, publications, and development as their development and publications are meant to be non-profit. Any opportunities for profits from results require approval from both universities. Both parties express to undertake through this agreement to not file any patent applications or other industrial property rights, including the results in the part of the thesis without formal approval of both universities.

**Article 10. Effective Date and Validity**

This present agreement will go into effect once both conjoining Universities have signed this agreement. The two universities can terminate the agreement in a period of a month for the following reasons:

-if the PhD student is not enrolled in one of the other contracted universities,

-if the PhD student is not authorized to enrol in one of the contracted universities,

-if the PhD student decides in writing to abandon their thesis and/or joint supervision,

-if either one of the contracting Universities denounces by writing the joint supervision,

-in case of non-compliance with one or more item(s) of this agreement and upon written notice of either one of the contracting universities.

Signed in two original copies

|  |  |
| --- | --- |
| Université de Poitiers | University of XXXX |
| PhD studentNAME : Signature: Date:  |
| SupervisorNAME: Signature: Date:  | SupervisorNAME: Signature: Date:  |
| Director of LaboratoryNAME: Signature: Date:  | Director of LaboratoryNAME: Signature: Date:  |
| Director of the Doctoral School ED MIMMENAME: COUPEAU ChristopheSignature:Date: | Director of the Doctoral School (if any)NAME: Signature: Date:  |
| Director of the UFRNAME: Signature: Date:  | Director of the Dpt (if any)NAME: Signature: Date:  |
| President of UPNAME: Signature: Date:  | President of XXXXNAME: Signature: Date:  |